



## Capricorn Society 2021 virtual AGM Frequently Asked Questions

### 1. When is the Capricorn Society Limited virtual AGM?

Capricorn Society's virtual AGM will be held on Friday, 29 October 2021, commencing at 8:00am AWST (11:00am AEDT and 1:00pm NZDT). We recommend you log in and register on the day from 7:30am (AWST) via the link provided to you in our invitation / register email.

### 2. Is Capricorn Society holding a physical meeting for its 2021 AGM?

To ensure the safety of our shareholders, our people and the community, the 2021 AGM will be held in line with current Government advice. While the board always look forward to engaging with shareholders in person at the AGM, we need to be cautious this year and adhere to social distancing requirements.

- If Perth is in a state of Covid-19 lockdown on Friday 29 October which would therefore prohibit a physical gathering of Members, our AGM will be held virtually (online) only.
- If Perth is not in a state of Covid-19 lockdown on Friday 29 October we invite local Members to attend in person, at 28 Troode Street West Perth. We encourage all others to join the meeting virtually.

### 3. How will I vote or ask a question during or prior to the meeting?

Once you login to the AGM platform you will be able to vote on resolutions and ask questions in advance or during the AGM online via the Q&A section.

If you would like to speak during the meeting, please register in advance so that we can ensure you have access to the virtual microphone (either via Zoom or phone dial-in).

### 4. I can't attend the virtual AGM, can I view it later?

A recording of the virtual AGM will be available to view from our website after the conclusion of the AGM.

### 5. Do I need a login to attend the virtual AGM?

If you can't find your unique link to participate, please contact support at [support@verovoting.com.au](mailto:support@verovoting.com.au) or by phone (1300 702 898 from within Australia, or +61 8 6500 0810 from New Zealand)

### 6. What do I need to do to attend the virtual AGM online?

You can access the virtual AGM using a desktop computer or a mobile device. To attend, vote and ask questions at the virtual AGM you must login via the unique link sent to you by email.

Before you access the virtual AGM, please ensure your browser is compatible. You can easily check what your current browser is by visiting [www.whatismybrowser.com](http://www.whatismybrowser.com). Compatible browsers are:

- Chrome – Version 44 & 45 and after
- Firefox – 40.0.2 and after
- Safari – OS X v10.9 "Mavericks" & OS X v10.10 "Yosemite" and after
- Edge (Latest version only)

## 7. How do I attend the virtual AGM?

On the day of the AGM, click the unique link in your email to open your web browser. Once you have logged in you will see:

- **On the right** – a live video webcast of the virtual AGM (or if on mobile, via a red Video button).
- **Below the video webcast** – the presentation slides that will be used during the virtual AGM.
- **Voting and Information on the left.**

## 8. How do I vote at the virtual AGM?

Voting is currently open, so you can vote now.

During the AGM, the vote tab will activate so you can vote then instead.

Click on the voting options you would like to select. Clicking on a voting option will automatically register the vote.

To change your vote while voting is open, you can click the Change button.

## 9. How do I ask a question prior to or during the virtual AGM?

You can ask a question in writing prior to or during the AGM via the **Q&A** tab either at the top or bottom of the webpage. You will only be able to ask a question via the text edit box. Click Submit to register your question.



To speak at the meeting, please register to attend prior to the meeting so that Vero Voting can ensure you have Zoom access or phone dial-in.

## 10. If I vote prior to the AGM can I still attend the AGM?

Yes, you can login to the virtual AGM from 7:30am (AEDT) on Friday, 29 October 2021; you can change your vote right up until the voting closes during the AGM.

## 11. If I am a few minutes late logging into the virtual AGM site, am I still allowed entry? What is the latest time I can login to vote at the virtual AGM if I miss registration?

You can login at any time during the course of the meeting. There will be a one minute warning prior to the close of voting for members to submit their votes.

A recording of the virtual AGM will be available to view after the conclusion of the event.

## 12. Where do I get help if needed during the virtual AGM?

If you have any issues with accessing the Vote Now portal, please contact:

Email: [support@verovoting.com.au](mailto:support@verovoting.com.au)

or phone:

Australia: 1300 702 898

New Zealand: +61 8 6500 0810