



Capricorn Society 2020 virtual AGM Frequently Asked Questions

1. When is the Capricorn Society Limited virtual AGM?

Capricorn Society's virtual AGM will be held on Wednesday, 21 October 2020, commencing at 8:00am AWST (11:00am AEST and 1:00pm NZST). We recommend you log in and register on the day from 7:30am (AEDT) via the link provided to you in our invitation / register email.

2. Why is Capricorn Society not holding a physical meeting for its AGM this year?

We have had to make some changes to our AGM this year in light of the current COVID-19 environment. To ensure the safety of our shareholders, our people and the community, and in line with current Government advice, our AGM will now be held virtually (online), rather than in person.

While the board always look forward to engaging with shareholders in person at the AGM, we need to be cautious this year and adhere to social distancing requirements.

3. How will I vote or ask a question during or prior to the meeting?

Once you login to the AGM platform you will be able to vote on resolutions and ask questions in advance or during of the AGM online from via the Q&A section.

4. I can't attend the virtual AGM, can I view it later?

A recording of the virtual AGM will be available to view from our website after the conclusion of the AGM.

5. I don't know my login – do I need this for attending the virtual AGM?

If you can't find your login, contact support at support@verovoting.com.au

6. What do I need to do to attend the virtual AGM online?

You can access the virtual AGM using a desktop computer or a mobile device. To attend, vote and ask questions at the virtual AGM you must have your login supplied via email.

Before you access the virtual AGM, please ensure your browser is compatible. You can easily check what your current browser is by visiting www.whatismybrowser.com. Compatible browsers are:

- Chrome – Version 44 & 45 and after
- Firefox – 40.0.2 and after
- Safari – OS X v10.9 "Mavericks" & OS X v10.10 "Yosemite" and after
- Edge (Latest version only)

7. How do I attend the virtual AGM?

On the day of the AGM, click the link in your email to open your web browser.

Once you have logged in you will see:

- **On the right** – a live video webcast of the virtual AGM.
- **Below the video webcast** – the presentation slides that will be used during the virtual AGM.
- **Voting and Information on the left**

8. How do I vote at the virtual AGM?

Voting is currently open and during the AGM the vote tab will activate.

Click on the voting options you would like to select.

Clicking on a voting option will automatically register the vote. To re-do a vote, you can click the padlock icon to unlock and try again.

9. How do I ask a question at the virtual AGM?

If you would like to ask a question during the virtual AGM, click on the 'Q&A' box either at the top or bottom of the webpage. You will only be able to ask a question via the text edit box. Click Submit to register your question.

10. If I vote prior to the AGM can I still attend the AGM?

Yes, you can login to the virtual AGM from 7:30am (AEDT) on Wednesday 21 October 2020; you can change your vote right up until the voting closes during the AGM.

11. If I am a few minutes late logging into the virtual AGM site, am I still allowed entry? What is the latest time I can login to vote at the virtual AGM if I miss registration?

You can login at any time during the course of the meeting. There will be a 1-minute warning prior to the close of voting for members to submit their votes.

A recording of the virtual AGM will be available to view after the conclusion of the event.

12. Where do I get help if needed during the virtual AGM?

If you have any issues with accessing the Vote Now portal, please contact:

Email: support@verovoting.com.au or phone:

Australia: 1300 702 898

NZ: +61 8 6500 0810